

## SWINFEN AND PACKINGTON PARISH COUNCIL

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Our Ref: JM

10 September 2010

**To: All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Barn Restaurant, Heart of England Craft Farm, Swinfen on Wednesday 22 September 2010 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)  
Parish Clerk**

<b>AGENDA</b>
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### **PUBLIC FORUM**

15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Town Council has powers or duties which affect the area.

### **WEB SITE PRESENTATION**

To receive a presentation from Mr Ian Smith, Managing Director, Newfangled Media Limited on the development of a Parish Council website.

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

**3. MINUTES**

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 14 July 2010 (Minute Nos. 38 - 61) (**ENCLOSURE**)

**4. CHAIRMAN'S ANNOUNCEMENTS**

**5. STANDING ORDERS**

Further to Minute No. 51 – 14 July 2010 Members are requested to consider passing a resolution:

**3. PROPER OFFICER**

b. The Council's Proper Officer shall do the following:

- i. **Sign and serve on Councillors by delivery or post or email at their residence a summons confirming the time, date, venue and the agenda of a meeting of the Council at least three clear days before the meeting.**

**6. FINANCIAL REGULATIONS**

Further to Minute No. 47 – 14 July 2010, Members are requested to consider the adoption of the attached Financial Regulations (**ENCLOSURE**).

**7. MAJOR INCIDENT MANAGEMENT - GUIDANCE FOR ELECTED MEMBERS**

Lichfield District Council has recently adopted a guidance document for Elected Members on major incident management.

District Council Members asked that the document be circulated to all Parish Councils in the District for information and use at local level, if considered appropriate (**ENCLOSURE**).

**8. LOCAL RESIDENTS OPEN FORUM**

Further to Minute No. 44 – 14 July 2010, Ms K Clark-Smith, Skills for Life/Quality Manager, HMP/YOI has organised a 'Community Surgery' to be held at the Swinfen Hall Conference Centre on Wednesday 06 October 2010 between the hours of 6 p.m. – 8.00 p.m. Members are requested to confirm who will be representing the Parish Council at the 'Community Surgery'.

**9. STAFFORDSHIRE COUNTY COUNCIL - STRATEGIC PLAN 2010-2015**

Members are requested to receive and note the summary of Staffordshire County Council's Strategic Plan 2010-2015. The County Council's Strategic Plan sets out their values and priorities for the years ahead, what they want to achieve and how they intend to achieve it. (**CIRCULATED AT THE MEETING**).

**10. THE HIGH SPEED RAIL PLANS**

Members are requested to debate the impact of the High Speed Rail plans and the impact thereon to Swinfen and Packington.

The Transport Secretary Philip Hammond has agreed to review high speed rail link proposals announced by the last Government in March.

This will include a review of the controversial recommended route between London and the West Midlands and an assessment of options for the wider high speed network.

Critics fear the current proposals tabled by Lord Adonis, the former Labour Government's Transport Secretary, would ravage the countryside around Lichfield and blight thousands of home.

**11. SWINFEN AND PACKINGTON -  
PLANNING APPLICATION 10/00816/FULM**

Members are requested to consider the following planning applications:-

<b>Application No.</b>	<b>Applicant and Location</b>	<b>Proposal</b>
10/00816/FULM	Parking Facilities DPS Packington Hall Tamworth Road Whittington Heath Lichfield	Demolition of factory and conversion of Packington Hall into 10 no. apartments including new garage block and tennis court together with enabling works involving a new barn style dwelling and re-use of boundary wall outbuildings for garage
10/00817/LBC	Parking Facilities DPS Packington Hall Tamworth Road Whittington Heath Lichfield	Works to listed building to enable the demolition of factory and conversion of Packington Hall into 10 no. apartments including new garage block and tennis court together with enabling works involving a new barn style dwelling and re-use of boundary wall outbuildings for garage

**12. STAFFORDSHIRE COUNTY COUNCIL –  
NEW NUMBER FOR COUNTY COUNCIL SERVICES**

Members are requested to receive and note the new number for the County Council Services – 0300 111 8000. **(POSTERS AND BUSINESS CARDS WILL BE CIRCULATED AT THE MEETING).**

**13. STAFFORDSHIRE FIRE AND RESCUE SERVICE –  
SAFETY PLAN NEWS SUMMER 2010**

Members are requested to receive and note the Safety Plan Newsletter dated Summer 2010 (**CIRCULATED AT THE MEETING**).

**14. RURAL MASTER PLANNING PROJECT: CONSULTATION**

Lichfield District Council is looking in detail at the future needs of the District's rural communities. The District Council successfully bid to the Homes and Communities Agency's national Rural Master Planning Programme and will be getting support from the Commission for Architecture and the Built Environment (CABE) to prepare a strategy for the District's rural areas which will help to inform future development plans. This work must be completed by March 2011.

The District Council are doing some initial work to get the views of local people and Parish Councils about what their needs and aspirations area for their communities. This could be anything from access to services or protection of the environment to housing and employment needs.

The District Council will analyse all responses in the context of other existing information such as Parish Plans (where available), Conservation Area Appraisals and a range of other information which forms part of the evidence base for the Local Development Framework. This information will form the basis for preparing a long term strategy for our rural villages which will inform the Development Plan for Lichfield District. (**QUESTIONNAIRES WILL BE CIRCULATED AT THE MEETING**).

**15. EXCLUSION OF THE PRESS AND PUBLIC**

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**16. PARISH CLERK'S SALARY**

Members are requested to approve the payment of the Parish Clerk's August and September 2010 salary. (**ENCLOSURE**)

**17. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING**